



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

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| <u>Date:</u> 10/29/2015 | <u>Interviewer:</u> Sue Guenter-Schlesinger, Mohammed Cato | RFA #15 – 21 |
| <u>Name of Person(s) Requesting Assistance:</u> [redacted] students | | |
| <u>Contact Numbers (telephone, e-mail, etc.):</u> | | |
| <u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> | | |
| <u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> [redacted] instructor | | |

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☒ Female ☐ Administrator ☐ Faculty ☒ Staff ☐ Student ☐

Category: *(Please check at least one)*

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|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

| Time Line | | |
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| Date | Item | Comments |
| 10/28/2015 | [redacted] email to Sue Guenter- Schlesinger (SGS), copying [redacted] department chair [redacted] | See email in file. |
| 10/30/2015 | SGS and Mohammed Cato (MC) follow-up meeting with anonymous student | Student wishes to remain anonymous and claims inappropriate behavior in the past by [redacted] and that he has heard some women in [redacted]' class that are uncomfortable. |
| 11/2/2015 | SGS and MC meeting with anonymous student | See notes in file. |
| 11/3/2015 | SGS, MC meeting with [redacted] | |
| 11/4/2015 | MC meeting with [redacted] | See notes in file. |
| 11/9/15 | [redacted] (referred to [redacted]) | [redacted] is the only student willing to identify herself as having concerns |

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| | the office by [REDACTED]), meets with MC. | about [REDACTED]. Other students not interested in discussing issues with EO Office. [REDACTED] shares concern about a few comments that she deems inappropriate that she did not hear firsthand but heard from a student that wishes to remain anonymous. |
| 11/10/15 | MC follows up with [REDACTED] about requesting notes regarding inappropriate comments made by [REDACTED] and heard by another student | |
| 11/12/15 | [REDACTED] emails MC. | [REDACTED] provides MC with two quotes that were allegedly made by [REDACTED] to another student that wishes to remain anonymous [REDACTED] did not hear the words directly. |
| 11/16/15 | [REDACTED] sends MC an email requesting an update | |
| Late November | MC sees [REDACTED] on campus and provides her an update | |
| 1/5/16 | MC contacts [REDACTED] and further updates her | MC informs [REDACTED] that EO Office has waited to talk to [REDACTED] due to the winter break schedule. EO Office also elected to wait to preclude any possible impact on students and TA, and will meet with him shortly. |
| Approx. the week of 1/11/16 to 1/15/16 | SGS & MC meet w [REDACTED] and inform him that he can have union representation but he declines. | SGS & MC inform [REDACTED] that a formal complaint has not been filed but that some of his students find his remarks to be too sexual. They also inform [REDACTED] that he should not use sexualized language beyond what the subject/content of his [REDACTED] would require. For example, describing genitalia or sexual habits of [REDACTED] may be okay but not adding any other sexualized comments beyond that. |